

# Guidance on attendance at an electronic annual general meeting in Vestjysk Bank A/S

#### Access to the electronic annual general meeting:

In order to attend the electronic annual general meeting, the shareholders must have submitted requests for attendance no later than on **Tuesday 16 March 2021 at 11.59 p.m.** 

After registration, each shareholder will receive an email with a link to the VGM Portal where the annual general meeting will be streamed. In order to attend the annual general meeting, the shareholders must use the link to the VGM Portal and log in using their NemIDs. The link to the VGM Portal will also be available on the InvestorPortal on the Bank's website on www.vestjyskbank.dk.

#### Casting of votes and right to speak during the annual general meeting

The shareholders may cast votes electronically and ask questions via the VGM Portal or by phone on +45 7876 8490. The Bank will then answer the questions.

#### Questions

## Contributions before the annual general meeting

If the shareholders have contributions to the individual items on the agenda, the Bank has requested in the notice of the annual general meeting that the shareholders submit them in advance as this will facilitate the process of the annual general meeting.

The Shareholders must submit their questions by email to investorrelations@vestjyskbank.dk no later than on **Wednesday 17 March 2021**.

#### Contributions and discussions during the annual general meeting

After the presentation of each agenda item, the shareholders will, as usual, be given the opportunity to ask questions and discuss the proposals. This will be done in writing via the chat function on the VGM Portal or by phone on +45 7876 8490. Written contributions will be read aloud and subsequently answered orally. The shareholders must be logged in on the VGM Portal to submit contributions. In case of oral contributions, the shareholders will speak directly to the chairman and the Board of Directors.

## Length of contributions



The contributions must not exceed 250 words. Subsequently, the shareholders may follow up on their contributions by 2 times 2 contributions of 125 words each.

The Board of Directors' proposals for adoption will be presented by the chairman. After the presentation of each proposal, the shareholders will be given the opportunity to ask questions.

#### Voting

As mentioned above, the shareholders may vote personally via the VGM portal during the annual general meeting or by granting a proxy to the Board of Directors or to another named third party, and they may also vote by post as usual. The shareholders must be logged in on the VGM Portal and be entitled to vote to cast votes unless they wish to grant a proxy to the Board of Directors or to vote by post.

# Technical requirements relating to the electronic annual general meeting

Before the annual general meeting starts, we recommend that the shareholders ensure that the device used for attending the annual general meeting satisfies the following requirements.

#### Browser

The electronic annual general meeting may be held on so-called 'evergreen browsers' on both PC/Mac, mobile telephone and tablet/iPad. 'Evergreen browsers' (Edge, Chrome, Firefox and Safari) are browsers that are automatically upgraded to new versions.

#### <u>PC</u>

The electronic annual general meeting will work on Edge, Chrome and Firefox browsers.

# **Apple**

The electronic annual general meeting will work on the 2 latest main versions of the Safari browser on Mac, iPhone and iPad. If your Apple device is an older device that may not be able to update to a useful Safari version, you may install a Chrome browser and use that instead.

# Internet connection

The transmission quality depends on your provider. Your connection should be at least 5-10 Mbit/s for a proper transmission.



# **Technical problems**

If the shareholders experience technical problems, they may contact VP Securities A/S by phone on 43 58 88 94 or via email VGMmail@vp.dk.